



Agenda

Ordinary Council

Wednesday, 10 March 2021 at 7.00 pm
Remote Meeting via Microsoft Teams

Membership (Quorum – 10)

Cllrs Ms Sanders (Deputy Mayor), Aspinell, Barrett, Dr Barrett, Bridge, Chilvers, Clarke, J Cloke, S Cloke, Mrs Davies, Mrs Fulcher, Fryd, Haigh, Hirst, Mrs Hones, Hossack, Jakobsson, Keeble, Kendall, Laplain, Lewis, McCheyne, McLaren, Mrs McKinlay, Morrissey, Mynott, Naylor, Nolan, Parker, Mrs Pearson, Poppy, Mrs Pound, Reed, Tanner, Tierney and Tumbridge

Agenda

Item	Item	Wards(s) Affected	Page No
	Live broadcast		
	Live broadcast		
	Live broadcast to start at 7pm and available for repeat viewing.		
	Contents		
1.	To appoint a Member to preside at the meeting if the Mayor nor the Deputy Mayor are present and able to preside	All Wards	
2.	Apologies for Absence		
3.	Declarations of Interest		
4.	Mayors Announcements		
5.	Minutes of the previous Ordinary Council meeting held on 20 Jan 2021 & Extra Ordinary Council meeting held on 16th February 2021 Minutes of the Extra Ordinary Council meeting held on the 16 th February 2021 – To follow	All Wards	5 - 14

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|------------|---|-------------------|
| 6. | Public Questions | All Wards 15 - 16 |
| 7. | Memorials or Petitions | |
| 8. | Corporate Strategy 2020-2025 Annual Review
To follow. | All Wards |
| 9. | Committee Chairs Reports and Members Questions
To follow | All Wards |
| 10. | Notice of Motion | All Wards 17 - 18 |
| 11. | Exclusion of the Press and Public
That the public and press be excluded and the following item be considered in private session on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, namely information relating to the financial or business affairs of any particular person (including the authority holding that information). | All Wards |
| 12. | Income Proposal - Exempt
To follow. | All Wards |
| 13. | Urgent Business
An item of business may only be considered where the Chair is of the opinion that, by reason of special circumstances, which shall be specified in the Minutes, the item should be considered as a matter of urgency. | |



Jonathan Stephenson
Chief Executive

Town Hall
Brentwood, Essex
23.02.2021

Information for Members

Please note the changes in blue apply to remote meetings

Introduction

The Government has enacted The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 no 392 (the Regulations) which came into force on the 4 April 2020 and will remain in force until the 7 May 2021.

The Council will hold Committee meetings remotely and enable the public to participate by streaming those meetings that are open to the public.

Only those Committee meetings where the public have a right to speak will the facility be available to enable them to participate where the technology is not available for them to exercise this right then their participation will be by written communication read out at the remote meeting.

Substitutes

The names of substitutes shall be announced at the start of the meeting by the Chair and the substitution shall cease at the end of the meeting.

Where substitution is permitted, substitutes for quasi-judicial/regulatory committees must be drawn from Members who have received training in quasi-judicial/regulatory decision making. If a casual vacancy occurs on a quasi-judicial/regulatory committee it will not be filled until the nominated member has been trained.

Rights to Attend and Speak

Any member may remotely attend any Committee to which these rules apply.

Any Members may attend any Committee to which these procedure rules apply.

A Member who is not a member of the Committee may speak at the meeting. The Member may speak at the Chair's discretion, it being the expectation that a Member will be allowed to speak on a ward matter.

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting.

Point of Order/ Personal explanation/ Point of Information

Point of Order

A member may raise a point of order at any time. The Mayor will hear them immediately. A point of order may only relate to an alleged breach of these Procedure Rules or the law. The Member must indicate the rule or law and the way in which they consider it has been broken. The ruling of the Mayor on the point of order will be final.

Personal Explanation


A member may make a personal explanation at any time. A personal explanation must relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate, or outside of the meeting. The ruling of the Mayor on the admissibility of a personal explanation will be final.

Point of Information or clarification

A point of information or clarification must relate to the matter being debated. If a Member wishes to raise a point of information, he/she must first seek the permission of the Mayor. The Member must specify the nature of the information he/she wishes to provide and its importance to the current debate. If the Mayor gives his/her permission, the Member will give the additional information succinctly. Points of Information or clarification should be used in exceptional circumstances and should not be used to interrupt other speakers or to make a further speech when he/she has already spoken during the debate. The ruling of the Mayor on the admissibility of a point of information or clarification will be final.

 Access to Information and Meetings

You have the right to **remotely** attend all meetings of the Council and Committees. You also have the right to see the agenda, which will be published no later than 5 working days before the meeting, and minutes once they are published. Dates of the meetings are available at www.brentwood.gov.uk.

 Guidelines on filming, photography, recording and use of social media at council and committee meetings

The Council will be holding remote Committee meetings and will make these accessible to the public remotely by being recorded and streamed. Whilst the Regulations apply the following paragraphs will not apply to the meetings of the Council.

The council welcomes the filming, photography, recording and use of social media at council and committee meetings as a means of reporting on its proceedings because it helps to make the council more transparent and accountable to its local communities.

Where members of the public use a laptop, tablet device, smart phone or similar devices to make recordings, these devices must be set to 'silent' mode to avoid interrupting proceedings of the council or committee.

If you wish to record the proceedings of a meeting and have any special requirements or are intending to bring in large equipment then please contact the Communications Team before the meeting.

The use of flash photography or additional lighting may be allowed provided it has been discussed prior to the meeting and agreement reached to ensure that it will not disrupt proceedings.

The Chair of the meeting may terminate or suspend filming, photography, recording and use of social media if any of these activities, in their opinion, are disrupting proceedings at the meeting.

 Private Session

Occasionally meetings will need to discuss some of its business in private. This can only happen on a limited range of issues, which are set by law. When a Committee does so, you will be asked to leave the meeting.

The Chair or Clerk to the Committee will disconnect all persons who should leave the meeting prior to continuing there will be a short break to ensure that this has happened.

 modern.gov app

View upcoming public committee documents on your Apple or Android device with the free modern.gov app.

  Access

The Council will provide remote access for public participation by the meeting be accessible.

There is wheelchair access to the meeting venue from the Main Entrance. If you do wish to attend this meeting, please contact the clerk should you have specific accessibility needs. There is an induction loop in the meeting room.

 Evacuation Procedures

This procedure does not apply whilst using remote meetings

Evacuate the building using the nearest available exit and congregate at the assembly point in the Car Park.



Minutes

Ordinary Council
Wednesday, 20th January, 2021

Membership/Attendance

Cllr Ms Sanders (Deputy Mayor)	Cllr Kendall
Cllr Aspinell	Cllr Laplain
Cllr Barrett	Cllr Lewis
Cllr Dr Barrett	Cllr McCheyne
Cllr Bridge	Cllr McLaren
Cllr Chilvers	Cllr Mrs McKinlay
Cllr Clarke	Cllr Morrissey
Cllr J Cloke	Cllr Mynott
Cllr S Cloke	Cllr Naylor
Cllr Mrs Davies	Cllr Nolan
Cllr Mrs Fulcher	Cllr Parker
Cllr Fryd	Cllr Mrs Pearson
Cllr Haigh	Cllr Poppy
Cllr Hirst	Cllr Mrs Pound
Cllr Mrs Hones	Cllr Reed
Cllr Hossack	Cllr Tanner
Cllr Jakobsson	Cllr Tierney
Cllr Keeble	

Apologies

Cllr Tumbridge

Also Present

Richard Wilson	-	Commercial Consultant
Adrian Peachey	-	Montagu Evans
Matt Moran	-	Montagu Evans

Officers Present

Philip Drane	-	Director of Planning and Economy
Amanda Julian	-	Director of Law and Governance and Monitoring Officer
Claire Mayhew	-	Corporate and Democratic Services Manager
Jonathan Stephenson	-	Chief Executive

Jacqueline Van Mellaerts	- Director of Corporate Resources
Steve Summers	- Deputy Chief Executive
Phoebe Barnes	- Head of Corporate Finance
Tracey Lilley	- Director of Enforcement & Housing

650. Appointment of Vice Chair

In accordance with Procedure Rule 4, 16.2, the Deputy Mayor - Cllr Miss Sanders - **MOVED**, Cllr Hossack **SECONDED** and it was **RESOLVED** that Cllr Reed should act as Vice-chair for the duration of the meeting.

651. Variation in the Order of the Agenda

The Deputy Mayor proposed a variation in the order of the agenda that agenda 10 be debated after agenda item 7. This was agreed.

652. Apologies for Absence

Apologies for absence were received from Cllr Tumbridge.

653. Declarations of Interest

No declarations of interest were made at this stage.

654. Mayors Announcements

The Deputy Mayor hoped everyone was keeping well during this National lockdown and keeping to the rules to help lower infection rates in the borough and throughout. As many of you are aware, she works within the NHS on the front line and these are challenging times for all. The Deputy Mayor is taking part as a volunteer within the vaccine hub to help increase the number of vaccinations of Brentwood borough. All the volunteers involved at the Brentwood Centre have done a great job to get the community vaccinated.

There is some great work taking place by local community groups in the Borough and it has been so great to see the community coming together to support each other at this time.

Like many events during the last year which have been unable to go ahead, the usual events taking place for Holocaust Memorial Day on 27th January also cannot go ahead in its usual way. However, she encourages as many of you to join in on the virtual events taking place to mark such an important day to remember the awful time of the Holocaust.

The Deputy Mayor looks forward to a better year ahead for 2021 and wish you all health and better times ahead.

655. Minutes of the previous meeting

The minutes of the Ordinary Council meeting held on 2nd December 2020 18 were **APPROVED** as true record.

656. Public Questions

Two Public Questions had been received, as follows:

From Mrs Susan Kortlandt

1. I note with regret that the Government has not renewed the "Everybody In" scheme for rough sleepers during the winter. With lockdown in force, freezing weather and rates of infection at record highs, no-one should be forced to sleep in the open now.

How will the Council ensure that everyone in the Borough has a place to stay indoors?

Cllr Hossack responded as follows:

BBC continue to ensure that in the event that rough sleepers are identified an offer of accommodation during the lock-down period will be made in the interests of public health, working beyond the scope of our Statutory Duties. We are also working very closely with Essex County Council and our district partners to ensure that support will be provided to those that need it at any stage in the process. We do have a Severe Weather Protocol that we regularly review which is currently in place due to the current pandemic and the current weather conditions which is due for further review on the 18th January 2021.

In the absence of any guidance to the contrary from central government, we will use reasonable efforts to exercise their duties and powers to make offers of accommodation to all of those who have been identified for the period of the lock-down and where possible work with those accommodated to make longer term plans to avoid the risk of repeat homelessness, including the preparation of Personal Housing Plans and other duties under the Homelessness Reduction Act.

Where subsequent cases of single homelessness occur, we will deal with these under the provisions of the Homelessness Reduction Act, seeking wherever possible to prevent homelessness, supporting the expectation that no one should be evicted or made homeless during the period of the lockdown.

2. At the last Council Meeting, I was very pleased to hear that agreement had been reached for a mobile 'phone mast for EE and Three to be placed on Masefield Court. Unfortunately, there is no evidence of work actually taking place as yet.

After more than six months without a reliable mobile signal, please can the Leader give me a date when I may expect to be reconnected to a mast, and what progress has been made regarding the mast for Vodafone and O2?

Cllr Hossack responded as follows:

The Council is currently awaiting details of how the relevant mobile network operators will be carrying out the works at Masefield Court so that we can approve the Risk Assessment, Method Statement and cover any health and safety issues arising from of the installation. This is a residential building. The Council has a duty of care for those living in the building, as well as those in the local area, and so it is critical that installation and use of the equipment is safe.

We share frustrations with the length of time that it is taking to install the temporary solution and restore reliable mobile phone coverage to the area. We have shown our commitment to resolve this issue, both in the short-term with use of Council assets and the long-term as we look to assist identify permanent suitable locations. We are continuing to work with the mobile network operators to achieve a solution as quickly as possible.

657. Memorials or Petitions

No notices of Memorials or Petitions have been received.

658. Constitution Working Group

The Council is required by Section 37 of the Local Government Act 2000 to keep its Constitution up to date.

This report sets out several proposals for the revision of following paragraphs within Part 4.1 Council Procedure Rules, paragraphs 7, 9, 27 and the Planning Chapter.

The attached appendices reflect the significant and detailed contributions from the Working Group Members.

Cllr Hossack **MOVED** and Cllr Dr Barrett **SECONDED** that the recommendations should be taken separately with the addition of a third recommendation as stated in 8.2 and 8.3.7 for the Constitution.

A vote was taken and the **MOTION** was **RESOLVED UNANIMOUSLY**.

After a full discussion and some points to be addressed by the Constitution Working Group (CWG) made by Members. A vote was taken and the **MOTION** was **RESOLVED**.

R1. To adopt the proposed additions to the Planning Chapter within the Council's Constitution set out in Appendix A.

After a full discussion and some points to be addressed by the Constitution Working Group (CWG) made by Members. A vote was taken and the **MOTION** was **RESOLVED**.

R2. To adopt the proposed additions to paragraphs 7 & 9 within Part 4.1- Council Procedure Rules within the Council's Constitution set out in Appendix B.

After a full discussion, a vote was taken and **MOTION** was **RESOLVED UNANIMOUSLY**.

R3. To adopt the proposed additions to paragraph 27 within Part 4.1- Council Procedure Rules within the Council's Constitution set out in Appendix B.

Reason for Recommendation

Section 37 of the Local government Act 2000 required that the Council has in place a document, known as its Constitution, which should be regularly reviewed.

659. Exclusion of the Press and Public

The Deputy Mayor **MOVED**, Cllr Reed **SECONDED** and it was **RESOLVED UNANIMOUSLY** that the press and public be excluded from the meeting as the next item of business to be considered - Item 9 Strategic Property Acquisition which included exempt information as defined in Schedule 12A of the Local Government Act 1972.

(The meeting was adjourned for 5 minutes for a comfort break)

660. Strategic Property - Acquisition EXEMPT

After a full discussion, Cllr Hossack **MOVED** and Cllr Parker **SECONDED** the recommendations within the report.

A recorded vote was requested by Cllrs Aspinell, Kendall, Naylor, S Cloke and Lewis and was taken in accordance with Procedure Rule 9.5.

FOR: Cllrs Aspinell, Barrett, Dr Barrett, Bridge, Clarke, J Cloke, S Cloke, Mrs Davies, Ms Fulcher, Fryd, Haigh, Mrs Hones, Hossack, Jakobsson, Keeble, Kendall, Laplain, Lewis, McCheyne, McLaren, Morrissey, Mynott, Naylor, Nolan, Parker, Mrs Pearson, Poppy, Mrs Pound, Reed, Ms Sanders, Tanner, Mrs Tierney (32)

AGAINST: (0)

ABSTAIN: (0)

It was **RESOLVED UNANIMOUSLY**.

(Adrian Peachey & Matt Moran from Montagu-Evans were present for this item only)

(Cllr Chilvers was not able to take part in the vote, this was due to her length of absence during the debate of this item due to technical issues and Cllr Hirst was also absent when the vote was taken. Cllr Mrs McKinlay was present for part of this item, therefore she did not take part in the vote)

661. Council Tax Reduction Scheme - 2021/2022

This report recommends two changes to the current Local Council Tax Reduction Scheme (LCTR) for 2021/22.

This would introduce additional support for apprentices and introduce a general 'variation' to the Council Tax Reduction scheme to allow the Council to increase / change the levels of bands / discounts within the scheme where there is an emergency situation, such as COVID for example.

The scheme has been approved by Policy, Resources and Economic Development Committee but requires final approval by Ordinary Council in line with the requirement for approval of a scheme to be in place by 31 March 2021.

Public consultation on a revised scheme was undertaken from 5 October 2020 to 15 November 2020.

Cllr Hossack **MOVED** and Cllr Nolan **SECONDED** the recommendation within the report. A vote was taken and **MOTION** was **RESOLVED UNANIMOUSLY**.

R1 Approve the revised Council Tax Reduction Scheme for 2021/22, as set out in Appendix A of this report.

662. Committee Chairs Reports and Members Questions

In accordance with the Council's Constitution a brief written report by each committee Chair covering their area of responsibility was provided for Members' information at each Ordinary Council meeting.

Any Member might ask a Chair a written or oral question on

- (a) Any matter included in the Chair's written report; or
- (b) Any matter in relation to which the Council has powers or duties or which affects the Council's area and which falls within the area of responsibility of the Chair's committee.

One written question had been received from Cllr Chilvers:

The Brentwood Leisure Trust (BLT) was offering a two year gym membership at the Brentwood Centre at a cost of over £550. A contract of this duration is uncommon and is certainly ill-advised according to trusted financial advice website moneysavingexpert.com.

When were Brentwood Council's administration councillors, officers or trustees made aware of this prior to BLT going in to administration? If so, was it raised with the trust as a concern or added to the council's risk register?

Those that paid by credit card may be able to claim via their card issuer but what course of action can those that paid by other means take to recover their subscriptions, bearing in mind it takes many months to recover monies as an unsecured creditor in an administration scenario and only a nominal fraction is usually recovered?

Cllr Mrs Tierney responses on behalf of Cllr Poppy

The decision to offer a two-year membership was the Trusts, it would have been to individuals to decide if they wished to enter into the contract.

Regarding whether the Council was aware prior to going into administration, as the Trust was not insolvent, it was for them to determine how they dealt with memberships not the Council.

Once the provision has come back in house the Council has been looking at ways in which to try assist if we can. My advice would be for any outstanding monies that individuals are owed should be taken up with the Insolvency Practitioner directly. For those that have paid for their membership by credit then they can contact their credit card company directly to see whether they can recover any of those monies.

I would like to emphasise this is not something we are contractually obliged to do but the Council is offering as a goodwill gesture, for those that took out an annual membership or more, offering a discount on a monthly membership which will be based on how many weeks or months of unused membership they still have.

Cllr Chilvers asked for a response from Officers relating to the second paragraph of her question. This was agreed by Officers.

When were Brentwood Council's administration councillors, officers or trustees made aware of this prior to BLT going into administration? If so, was it raised with the trust as a concern or added to the council's risk register?

Cllr Naylor asked a question to Cllr Hossack in relating to a decision made at Council on 7th October 2020. Cllr Hossack asked that his question be put in writing, on receipt of this he response to every member of the Council.

(Cllr Poppy declared a pecuniary interest by virtue of having a two year gym membership at the Brentwood Centre).

663. Notice of Motion

Four Notices of Motion had been submitted in accordance with Rule 3 in Part 4.1 of the Constitution - Council Procedure Rules and were listed in order of the date received.

Cllr Mrs Pearson **MOVED** and Cllr Mrs Tierney **SECONDED** an urgent motion to be heard under 8.1.16 for the Constitution. These was accepted by the Deputy Mayor.

On New Year's Eve, as is well documented an illegal rave was held in All Saints Church, East Horndon causing thousands of pounds of damage and bringing the area into disrepute.

These individuals showed absolutely no regard for this beautiful, historic, listed place of worship when they broke in and desecrated the building and the graves outside. They also showed blatant disregard for my residents during a pandemic. Brentwood's Covid 19 figures were amongst some of the highest in the Country, when hundreds of these revellers descended on my Ward.

Although Astrid Palmer, Fr Paul Hamilton and a group of socially distanced volunteers were able to deal with the initial clear up and make the church secure again, we cannot rely on such goodwill moving forward and we need to look at exactly how we can remove the Anti-Social Behaviour that has blighted this area once and for all.

When we refer to the Halfway House, this is in no way a slur to the owners who experience huge amounts of Anti-Social Behaviour and are very keen to work with us to bring a solution to this issue in the longer term.

The double yellow lines are disregarded, the road is used as a cut through, with large HGV's regularly causing damage to the Halfway House car park, fly tipping is a daily problem as well as all the other nefarious illegal activities that occur.

Cllr Tierney and I regularly receive reports of drug use and dealing and despite the NATS team regularly clearing the area, the mountains of used contraceptives and discarded baby wipes along with various abandoned items of clothing, only highlight the real and serious problem we face here.

We would like this area to be used as a Community Area, incorporating the wonderful Church and its grounds, with family friendly walking trails, wildflowers. An area people can visit and are able to appreciate both the Church and its surrounding beauty.

We are asking officers to work up some long-term solutions that can realistically be executed to bring this area back into a beautiful and functional part of our ward.

Cllr Mynott asked that Cllr Pearson added Wates Way within the content of her motion, which she accepted.

A vote was taken and the **MOTION** was **RESOLVED**.

In accordance with the Constitution Paragraph 10.1 and 10.2 the Deputy Mayor proposed to enact the guillotine on all remaining motions which would be taken as proposed and seconded and voted on with no debate.

All four remaining motions were deferred to the 10 March Ordinary Council meeting.

664. Urgent Business

There were no items of urgent business.

The meeting ended at 22.20hrs

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Agenda Item 6

Committee: Ordinary Council	Date: 10 th March 2021
Subject: Public Questions	Wards Affected: All
Report of: Claire Mayhew – Corporate & Democratic Services Manager	Public
Report Author/s: Name: Claire Mayhew – Corporate & Democratic Services Manager Telephone: 01277 312741 E-mail: claire.mayhew@brentwood.gov.uk	For Information

In accordance with the Council's Constitution, a member of the public resident within the Borough may ask a maximum of two questions relating to the business of the Council providing notice has been received by 10.00am two working days before the relevant meeting.

In light of the current restrictions due to the pandemic, members of the public are not allowed to enter the Town Hall therefore may attend Council meetings and put their questions remotely. Alternatively, they may request that their questions are put to the relevant Member by the Deputy Mayor at an Ordinary Council meeting.

Every question asked pursuant to rule 11.1 of the Constitution shall be put and answered without discussion but the Member to whom the question has been put may decline to answer. An answer may take the form of a direct oral answer at the Council meeting or where there has been insufficient time to research an answer, a written answer will be sent to the questioner. Time for all questions from members of the public shall be restricted to 15 minutes in total. At the expiration of that period of time, any questions which have not been asked shall be answered in writing and the answer placed with the minutes.

Mr Gary MacDonnell had submitted two questions:

1. Following the recent case of Ella Kissi Debrah which found, for the first time, that air pollution was a cause of death, what plans does the Council have to deal with air pollution in the Borough? Are there any plans to start providing real time information on air quality in Brentwood?
2. There appears to be a major discrepancy in how Brentwood has done nothing to improve the surrounds of stations and welcome the arrival of Crossrail in the Borough when contrasted with the developments happening to stations in the west - particularly Maidenhead. Does the Council have any plans to make improvements and to try and use Crossrail as a driver for growth in ways that others have done?

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Committee: Ordinary Council	Date: 10 th March 2021
Subject: Notices of Motion	Wards Affected: All
Report of: Claire Mayhew - Corporate & Democratic Services Manager	Public
Report Author/s: Name: Claire Mayhew – Corporate & Democratic Services Manager Telephone: 01277 312741 E-mail: claire.mayhew@brentwood.gov.uk	For Decision

Summary

Five Notices of Motion have been submitted in accordance with Rule 3 in Part 4.1 of the Constitution - Council Procedure Rules and are listed in order of the date received.

Four of which were deferred from the Ordinary Council meeting on 20th January 2021.

Motion 1 Received 22/12/2020 @ 20:45

Deferred from Ordinary Council on 20.1.2021

Proposer Cllr Laplain

Seconder Cllr S Cloke

This council resolves to immediately suspend, pending removal at the next update, item 8.3.11(c) of the constitution allowing members to call for agenda items, motions and amendments to be immediately put to a vote, requiring a vote upon that motion, and then completion of the subsequent substantive vote. This practice inhibits proper democratic debate whilst being counter productive and actually slowing proceedings.

Motion 2 Received 04/01/2021 @ 07:10

Deferred from Ordinary Council on 20.1.2021

Proposer Cllr Naylor

Seconder Cllr S Cloke

Brentwood Borough Council recognises that the EU-UK Trade and Cooperation Agreement, although better than No-Deal, puts Brentwood's People and its Businesses at a disadvantage compared to the arrangements we had under the Transition Agreement, and with European Union membership immediately prior.

Motion 3 Received 04/01/2021 @ 07:10

Deferred from Ordinary Council on 20.1.2021

Proposer Cllr Naylor

Seconder Cllr S Cloke

Brentwood Borough Council received from the Ministry of Housing, Communities and Local Government (Central Government) two payments of approximately £53,000 of EU Exit funding, which is included in an earmarked reserve of the Council's accounts that totals £153,000. This council resolves to specifically apply the grant funding to address local issues arising from the EU-UK Trade and Cooperation Agreement by March 2021, and to bring a report to PRED for agreement of where these funds will be spent.

Motion 4 Received 04/01/2021 @ 00:25

Deferred from Ordinary Council on 20.1.2021

Proposer Cllr Aspinell

Seconder Cllr Mynott

The LGA's recent briefing on the Government's Provisional Finance Settlement states 'It is vital that the Government guarantees the financial challenge facing councils as a result of COVID-19 will be met in full, including funding for cost pressures and full compensation for lost income and local tax losses.'

This council resolves to send an official letter to Government requesting that Brentwood Borough Council receives full reimbursement for all costs over and above normal expenditure incurred due to the Covid crisis.

Motion 5 Received 08/02/2021 @ 13:04

Proposer Cllr Hossack

Seconder Cllr Parker

Following the announcement that Basildon Borough Council have agreed under an MOU to pursue an enlarged unitary with Thurrock. This administration wishes to make it plain that there are no plans to form a unitary with Basildon or Thurrock at this time or at any point in the future.

The Council will continue to maintain good working relationships with ALL neighbouring authorities, including but limited to, where possible, workable opportunities for sharing of resources to drive through efficiencies and make savings.

Any such opportunities, both to enter into or indeed withdraw from such arrangements, would be brought back to this council for discussion, debate and decision.

Members Interests

Members of the Council must declare any pecuniary or non-pecuniary interests and the nature of the interest at the beginning of an agenda item and that, on declaring a pecuniary interest, they are required to leave the Chamber.

- **What are pecuniary interests?**

A person's pecuniary interests are their business interests (for example their employment trade, profession, contracts, or any company with which they are associated) and wider financial interests they might have (for example trust funds, investments, and asset including land and property).

- **Do I have any disclosable pecuniary interests?**

You have a disclosable pecuniary interest if you, your spouse or civil partner, or a person you are living with as a spouse or civil partner have a disclosable pecuniary interest set out in the Council's Members' Code of Conduct.

- **What does having a disclosable pecuniary interest stop me doing?**

If you are present at a meeting of your council or authority, of its executive or any committee of the executive, or any committee, sub-committee, joint committee, or joint sub-committee of your authority, and you have a disclosable pecuniary interest relating to any business that is or will be considered at the meeting, you must not :

- participate in any discussion of the business at the meeting, of if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business or,
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

- **Other Pecuniary Interests**

Other Pecuniary Interests are also set out in the Members' Code of Conduct and apply only to you as a Member.

If you have an Other Pecuniary Interest in an item of business on the agenda then you must disclose that interest and withdraw from the room while that business is being considered

- **Non-Pecuniary Interests**

Non –pecuniary interests are set out in the Council's Code of Conduct and apply to you as a Member and also to relevant persons where the decision might reasonably be regarded as affecting their wellbeing.

A 'relevant person' is your spouse or civil partner, or a person you are living with as a spouse or civil partner

If you have a non-pecuniary interest in any business of the Authority and you are present at a meeting of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification.

Ordinary Council Terms of Reference

General Powers of Council

The Council is the ultimate decision making body of Brentwood Borough Council and the principal forum for major political debate. All 37 Councillors who have been elected to represent the borough attend the Council meeting.

The Council decides the overall objectives, major policies and financial strategies of the Council. It also considers recommendations from the Scrutiny and Regulatory Committees on issues of significance.

Through the Constitution, it delegates responsibility for carrying out many of the Borough Council's functions and policies to its committees. It also agrees the membership of the committees/sub-committees.

Only the Council will exercise the following functions:-

- (a) adopting and approving changes to the Constitution;
- (b) adopting and amending Contract Standing Orders and Financial Regulations;
- (c) agreeing and/or amending the terms of reference for committees and any joint committees, deciding on their composition chairmanship and making initial appointments to them;
- (d) appointing representatives to outside bodies and consultative groups unless the appointment has been delegated by the Council;
- (e) adopting and amending a members' allowances scheme under Chapter 6;
- (f) to elect the Leader and Deputy Leader of the Council;
- (g) to designate the Chairs and Vice Chairs of the Council;
- (h) adoption of the Code of Conduct for Members;
- (i) electoral and ceremonial matters relevant to the Council
- (j) changing the name of the area, conferring the title of honorary alderman or freedom of the borough;
- (k) setting the Council's Budget and Council Tax;
- (l) approving the making of a virement or payment from the Council's reserves for values exceeding £200,000;

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